

**Minutes of Playford Parish Council meeting held at Playford Village Hall
7.00pm on Wednesday 3rd July 2024**

Present: Ben Evans – Chairman
Joan Metcalfe – Vice-Chairman
Steve Hicks - Councillor
Martin Hill – Councillor
Colin Hedgley - District Councillor

Also present:
Sally Herrington
Tracy Herrington

In attendance:
Marian Hedgley – Clerk

Apologies for Absence:
Elaine Bryce – (no apologies received)

Chairman Ben Evans opened the meeting at 7.05pm and welcomed everyone.

1. Declarations of Members’ Interests in any items on this Agenda.

JM declared an interest as Treasurer of Playford Village Hall Committee and as a Trustee of Playford Village Hall which was duly recorded.

2. To approve the Minutes of the meeting held: 8th May 2024

Proposer JM Seconder MH

The Chairman duly signed the minutes.

Review of actions arising –

Quote from Sam Webber for renovating Boules Piste was unanimously accepted – see para 10

Action Point Review:

- ❖ **AP93 - Unregistered FP from C330 to C3311 to be reinstated.** Date for the landowner’s appeal is 12th Nov 2024 at Endeavour House – we are preparing evidence for this and await Elaine Bryce’s input.
- ❖ **AP155 - C324 traffic priority/drainage problems:** Elaine Bryce has been asked to chase up a new start date for these works which should have been effected in October last year – ref. para 7 Highways
- ❖ **AP178 - Boules Piste repairs** – a quote has been received - see para 10 for details
- ❖ **AP184– Drainage ditch beside Butts Road in front of Village Hall needs digging out after heavy winter rainfall.** A contract with East Suffolk Services was signed in Feb to undertake this task – clerk is currently chasing a start date.

Signed

- ❖ **AP186 – Loose netting on track of wooden footbridge in the Alder Carr on FP20**
– this was reported in Jan 2024 – this is being chased up.
- ❖ **AP190 – fallen tree fouling an OpenReach cable in Butts Road** – originally reported in Dec 2023, situation has become worse but OpenReach will not act unless the cable has parted. It is still looking precarious.
- ❖ **AP191 – Large potholes in Butts Road** – several of these have been reported to SCC Highways “Report a Pothole”. The Clerk has reference no.s and is monitoring the situation, hoping Co Cllr EB will intervene if possible to get them fixed sooner – see para 7 Highways.

For more details see Action Log appended at end of the Minutes.

3. County Councillor’s report:

There was no County Council report

4. District Councillor’s report

Cllr Colin Hedgley’s report was circulated to councillors prior to the meeting and is appended at the end of these minutes. In brief, Colin stated that:

- A new director, Michelle Burdett is to take over from Andy Jarvis as Strategic Director with primary responsibility for Economic Development, Regeneration and Housing.
- East Suffolk Cllrs are backing the campaign to regenerate the River Deben
- The Be Well bus was coming to Woodbridge on 3rd & 4th July 2024
- The new deputy leader of the council is Cllr Paul Ashton.
- Operation Camouflage is back for this summer at Sutton Heath organised by the Army Welfare Service – this is on the summer activities programme for young people.
- There is an Emergency Planning Workshop symposium on 15th July – Colin will report back details of this.
- As always, Colin will help constituents with any council-related problems – please contact him.

5. Public Forum

Tracy Herrington reported that:

- a) The sand bin at the southern end of Butts Road needs replacing – the clerk has this in hand as it was smashed by the grass cutting machinery recently.
- b) Vegetation is partly covering the Hill Farm Road sign
- c) 30mph speed signs in Church Road are obscured by vegetation
- d) Large linear potholes to the north end of Butts Road were reported recently and should be dealt with by 9th/10th July –the clerk will monitor this along with other potholes recently reported.

Signed

6. Finance

Reporting and authorisation of cheques/online payments

Already paid:

Date/Chq no.	Payable to	Reason for payment	Amount £
13.5.24	BR Evans	Postcrete etc - Church Lane signs	22.80
13.5.24	M Hedgley	Clerk's expenses AGM/stationery	43.99
13.5.24	C & GV Grimwood	Donation re Internal Audit	50.00
13.5.24	SALC	Annual Subscription	146.78
13.5.24	FLN	Annual donation	200.00
13.5.24	Zurich Town & Parish	Annual Insurance renewal	323.75
22.2.24	M Hedgley	Clerk - May salary	agreed in budget
11.6.24	SALC	Planning webinar	168.00
11.6.24	M Hedgley	Clerk's expenses ink/stationery	51.90
24.6.24	M Hedgley	Clerk - June salary	agreed in budget

To be Paid:

due now	HMRC	Tax Q1 (Clerk's salary)	agreed in budget
due now	SAVID	Annual donation	50.00

All of above payments were proposed by MH and seconded by BE

Credits received since last meeting:

8.5.24	Hire of Playing field - Emma Smart (1.6.24)	£50.00
12.6.24	Interest on Business Premium account	£33.46

- Bank balances:

Current a/c	£3502.46
Bus Premium	£8979.80

- Bank reconciliation - SH checked and initialled bank statement against budget sheet in reconciliation of these figures.
- Budget 2024/25 was unanimously agreed to be on track
- SAVID - the proposed annual donation of £50.00 was authorised
Proposer MH Seconded BE
- Planning webinar run by Birketts – payment of £140.00 +VAT was sanctioned. Clerk will forward link to the webinar instalments to all councillors.
Proposer BE Seconded SH
- Approval of quote for renovation of Boules Piste was agreed by all. The Village Hall committee has agreed to pay half of the final figure (ex VAT)
Proposer SH Seconded JM

Signed

7. Highways

Traffic priority and drainage issues on C324 – Co Cllr EB has been asked to contact Highways to enquire when delayed work on this project will be started. See AP155

Potholes in Butts Road.

Several of the large potholes in the north of Butts Road have been reported and should be dealt with by deadline 9th/10th July – clerk will chase if necessary.

Enormous pothole close to drive of Copyhold in Church Lane has been reported, also smaller adjacent one – works have been ordered to remedy this. Clerk will monitor.

Footpaths issues: none at present

SAVID/SIDS update –Tracy Herrington stated that traffic volume on the C324 was up by 30% because of the diversion route caused by the installation of mains sewage in The Street, Lt Bealings. 85th percentiles figures for June are:

- Railway bridge 34.1 mph - max recorded speed 45-50mph and average speeds found to be 32.5 mph.
- Village Hall 30.9 mph - 726 cars daily (up from 200 previous month)
- C324 Clematis Cottage 32.2 mph - max recorded speed 60mph and 1400 cars daily (up from 1100 previous month)

SIDS will be back in Playford in August. SAVID has successfully been granted funding for another SIDS device for Playford’s use (although it may be occasionally requested elsewhere). Funds will be transferred to Playford PC so that the equipment may be ordered.

Speedwatch scheme in Playford – despite repeating December’s advert in the FLN for volunteers, no-one has come forward. James Wright of Rushmere PC has offered to operate a Speedwatch scheme in Playford and needs to know whether the speedwatch locations previously sanctioned by the Police are still ok to use. BE offered to contact Community PC Ben Richards to confirm the locations.

The next SAVID meeting is on 22nd August 2024 – a new reporting format which will enable deeper analysis is being adopted.

8. Emergency Plan

Ursula Richards is waiting for update from ES Council’s Emergency Planning Officer Courtney Walsh – she will advise when the template for our E/Plan is ready.

9. Neighbourhood Plan

Results of the referendum held on Playford’s N/Plan on 13th June were as follows:

Total votes	72	YES votes	57
		NO votes	15

This represented a turnout of 40% which is above average for N/Plan referendums. Ian Poole is preparing final version of the Plan which should be ready to be formally “made” at a meeting of ES planners on Weds 24th July 2024.

Signed

10. Boules Piste repairs

Sam Webber has given a quote of £920.00 for the work involved plus the option of timber dogs to secure the corners for an extra £100.00 – this was voted on and accepted unanimously. The Village Hall committee has agreed to pay half of the total costs of the renovation.

11. Section 106 – Play budget allocation

Community Partnership Officer Andy Jolliffe has advised that Playford is entitled to an amount of £490.18 to improve service provision in the area. This may include play space, renovation or improvements or capital costs amongst other options. It was suggested these funds could be used to renovate parts of the rubber surface matting covering the children’s play area if it is allowable for this to be used as a maintenance project rather than funding a new item. To be discussed further at the next meeting.

12. Website issues

JM requested that councillors look at the present website and report any discrepancies and suggest any improvements that may be made.

13. Any other Planning Issues: None

14. PC Vacancies – Three vacancies now exist.

15. Correspondence – received - up to PC meeting 3rd July 2024

1	14.6.24	East Anglia Three – Scottish Power Renewables	Public Rights of Way Diversions	Scottish Power Renewables
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16. Councillors’ Comments - none

17. Items for next agenda

- Suggested letter of complaint to SCC re E Bryce’s lack of attendance at scheduled PC meetings

The meeting ended at 8.26pm.

Date of next meeting: Wednesday 4th September 2024 at 7pm

Signed